Navigating through online courses can be difficult at first, so here is a look at some of the features within DSCC eLearn. If you need further assistance, please contact the DSCC Help Desk at 731-288-7780.

- News from your instructor will be posted on the home page of your course.
- Links to each section of your course are located under the DSCC logo on the top navigation bar. These include Content, Assessment, Dropbox, Grades, Attendance, Course Resources, and Communication.
- A Reporting a Problem link is available under DSCC Quick Links on the right side of the screen for you to report missing content, broken links, or any other problems that occur inside the course.
- The other links at the top of the page do not pertain to your online class but will take you back to your eLearn Main screen (where all your online courses are listed), to your personal calendar, your eLearn e-mail, DSCC’s home page, the e-Library, the Help Desk, Surveys, Checklists, Competencies, and Rubrics.

The Course Homepage

The News area is where you will find instructor contact information and other announcements.

The links in the navigation bar is what you will use most often when navigating your online course.

The content of your course homepage will vary depending upon your instructor. They have the option to add as little or as much information here as they choose.

Links to the Help Desk, Virtual Library, and other helpful resources.

Dropdown menu that contains links to Classlist, Discussions, and E-mail.
Navigating DSCC eLearn

To get started in your course, click the Content link located in the navigation bar.

This is the table of contents for your course. It will include things like:

- Syllabus
- Bookmarks
- Units or Chapters Pertaining to Your Class
- PowerPoints or Presentations Pertaining to Your Class

Next, click the Discussion link located in the navigation bar to visit the Discussions page.

The Discussions page will have various topics created by your instructor. Use the discussion boards to collaborate with your classmates and instructor. These are also a good resource if you need help with an assignment.

**It is important to note that discussions are often counted as a participation grade and also serve as a tool to verify your attendance.
Navigating DSCC eLearn

Click the Topic Link to view the messages that have been posted and post your response.
Navigating DSCC eLearn

Click the Assessment link to view the Quiz List Page.

This is where you will take all your test/exams for your online class unless otherwise specified by your instructor. To see how taking a quiz online works, see the How to Take an Online Assessment Tutorial.

<table>
<thead>
<tr>
<th>Quiz Title</th>
<th>Quiz Start Date</th>
<th>Quiz End Date</th>
<th>Attempts Completed</th>
<th>Attempts Allowed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Apr 2, 2013</td>
<td>Apr 9, 2013</td>
<td>0 / 1</td>
<td></td>
</tr>
</tbody>
</table>

Click the Dropbox link to view the Dropbox Folders List.

The Dropbox is where you will submit all assignments for your online course unless otherwise specified by your instructor.

<table>
<thead>
<tr>
<th>Folder</th>
<th>Score</th>
<th>Submissions</th>
<th>Feedback</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Example</td>
<td>- / -</td>
<td>2</td>
<td>View</td>
<td></td>
</tr>
<tr>
<td>Example 2</td>
<td>- / -</td>
<td>1</td>
<td>View</td>
<td></td>
</tr>
</tbody>
</table>

The Dropbox Folder name will correspond to the assignment name.

Click the Grades link to view your assignment and quiz grades.
Navigating DSCC eLearn

The **class list** is available as an e-mail address book for your classmates and your instructor. By selecting certain tabs, you can choose to e-mail both your classmates and instructor at once, just your classmates (one or all), or, just your instructor.

If you wish to e-mail the entire class, mark the select all checkbox.

Click the Glossary link located under “Course Resources” to view terms relevant to the course.

The glossary is where the instructor can enter terms and definitions they would like you to be familiar with. This section may or may not be utilized by the instructor.

If you have any questions or need further assistance, contact the DSCC Help Desk.